ANTRIM COUNTY BOARD OF COMMISSIONERS **Thursday April 2, 2026**

MEETING MINUTES

The Chair William Hefferan called the meeting to order at 10:00 a.m.

The Pledge of Allegiance to the U.S. flag.

Commissioner Terry VanAlstine asked for a moment of silence for the Artemis II Crew.

The Chair called Roll Call: Commissioner Terry VanAlstine - Here
Commissioner Ray Scola - Here
Commissioner Jason Helwig - Absent
Commissioner Jarris Rubingh - Here
Commissioner Bill Hefferan – Here

Public Comment:

2 Citizens gave public comment.

Approval of the Agenda:

Motion to accept the Agenda made by Commissioner Terry VanAlstine, seconded by Commissioner Jarris Rubingh
Motion carried as follows: Yes – 4; No – None; Absent – 1
Motion Passed 4 - 0

Approval of the Minutes:

Motion to accept March 19th, 2026 Regular Meeting Minutes by Commissioner Terry VanAlstine seconded by Commissioner Jarris Rubingh.
Motion carried as follows: Yes – 4; No – None; Absent – 1
Motion Passed 4 – 0

Committee Reports/Liaison Reports:

Commissioner Terry VanAlstine reported on the Village Council Chief of Police Bill Drollinger is retiring and they are hiring and training a new Chief of Police, Mr. Fisher.

Commissioner Jarris Rubingh reported on Antrim Conservation District – Removing the current Director and appointing Mike Merriweather as the temporary Director for now.

The Antrim Creek Natural Parks Director acquired a Grant for the School House

Appointments/Annual Reports

Antrim County Community Collaborative 2025 Annual Report

Report was given by Ranae McCauley
Covered:
Accomplishments

- Jail Simulation
- Addiction Treatment Services – Rural Outreach Program
- NMORC – Senior Outreach Program

- RX Kids (not ready for this)
- Felony and Misdemeanor Expungement Clinic
- Regional Mental Health Campus

Expenditures and Revenues and Department -Specific metrics
Goals for the Coming Year.
Motion to accept the Antrim County Community Collaborative 2025 Annual Report made by Commissioner Terry VanAlstine and seconded by Commissioner Ray Scola

Motion carried as follows: Yes – 4; No – None; Absent - 1

Motion Passed 4 – 0

Antrim County Fair Board 2025 Annual Report

Report was given by Carolyn Grimes
Covered:

Expenses and Operational Costs
Event Costs
Marketing and Promotion
Awards and Prizes
Miscellaneous Expenses
Commissioner Jarris Rubingh commended Carolyn Grimes on doing a great job and going above and beyond.

Motion to accept the Antrim County Fair Board 2025 Annual Report made by Commissioner Jarris Rubingh and seconded by Commissioner Ray Scola
Motion carried as follows: Yes – 4; No – None; Absent - 1

Motion Passed 4 – 0

New Business

Claims and Accounts in the amount of $52,317.96

Motion to approve Claims and Accounts made by Commissioner Terry VanAlstine and seconded by Commissioner Bill Hefferan
Discussion

Motion carried as follows: Yes – 4; No – None; Absent - 1

Motion Passed 4 – 0

Action Request

Submitted by Sheriff Kevin Hoch to accept $15,000.03 from the Grand Traverse Band of Ottawa and Chippewa Indians Tribal Allocation of 2% Funds for assistance towards Township approved Flock SPR camera leases.

Motion made by Commissioner Terry VanAlstine and seconded by Commissioner Ray Scola

Motion carried as follows: Yes – 4; No – None; Absent - 1

Motion Passed 4 – 0

Action Request

Submitted by Paula Chermside, Director to authorize the COA Director to execute the Senior Project Fresh Michigan Department of Health Memorandum of Understanding and Data Disclosure Agreement.

Motion made by Commissioner Terry VanAlstine and seconded by Commissioner Ray Scola

Motion carried as follows: Yes – 4; No – None; Absent - 1

Motion Passed 4 – 0

Action Request

Submitted by Paula Chermside, COA Director to authorize the COA Director to execute the Provider Agreement between PACE North and the COA.

Motion made by Commissioner Terry VanAlstine and seconded by Commissioner Ray Scola
Discussion

Motion carried as follows: Yes – 4; No – None; Absent - 1

Motion Passed 4 – 0

Action Request

Submitted by Stephanie Murray, HR Director to approve a new Notice of Privacy Practices policy to replace our current outdated HIPAA policy.

Motion made by Commissioner Ray Scola and seconded by Commissioner Jarris Rubingh

Motion carried as follows: Yes – 4; No – None; Absent - 1

Motion Passed 4 – 0

Action Request

Submitted by Jeremy Scott, Administrator to approve the Bellaire Ministerial Association and Friends of Veterans' request for use of the front lawn space between the Courthouse and the Antrim County Jail to host their National Day of Prayer event on Thursday, May 7, 2026 from 10:00 a.m. to 1:00 p.m.
Discussion for Clarification of Time.

Motion made by Commissioner Terry VanAlstine and seconded by Commissioner Ray Scola

Motion carried as follows: Yes – 4; No – None; Absent - 1

Motion Passed 4 – 0

Elected Official Reports

On File

Chairman Report:

None

Various Matters

None

Public Comment

2 Citizens spoke

Meeting Adjourned: 11:06 a.m.

_____

CHAIRMAN – WILLIAM HEFFERAN

_____

CLERK - VICTORIA BISHOP