ANTRIM COUNTY BOARD OF COMMISSIONERS **Thursday July 2nd, 2026**

MEETING MINUTES

The Chair William Hefferan called the meeting to order at 10:00 a.m.

The Pledge of Allegiance to the U.S. flag.

The Chair called Roll Call: Commissioner Ray Scola - Here
Commissioner Jarris Rubingh - Here
Commissioner Jason Helwig - Here
Commissioner Terry VanAlstine - Here
Commissioner Bill Hefferan – Here

Public Comment:

none.

Approval of the Agenda:

Motion to accept the Agenda made by Commissioner Terry VanAlstine seconded by Commissioner Jarris Rubingh
Motion carried as follows: Yes – Unanimous; No – None; Absent – None
Motion Passed 5 - 0

Approval of the Minutes:

Motion to accept June 18th, 2026 Regular Meeting Minutes as written by Commissioner Jason Helwig seconded by Commissioner Terry VanAlstine.
Motion carried as follows: Yes – Unanimous; No – None; Absent – None
Motion Passed 5 – 0

Committee Reports/Liaison Reports:

Commissioner Jarris Rubingh reported on the Conservation District Meeting the 1st Hazard Waste went well with 2 more coming up. 1 in Bellaire and 1 in Mancelona.
The Board is looking at their owned properties and how they will be taken care upon the retirement of the Board Chair..

Commissioner Ray Scola spoke to the road commission this morning, they said M-88 and M66 will be covered by the State because they are State Roads. At this time they are looking for more barricades.

Commissioner Bill Hefferan wanted to announce Meadowbrook's New Administrator is Teressa Potter and Aleasha Morgan is the new Director of Nursing.

Appointments/Annual Reports

HEALTH DEPARTMENT OF NORTHWEST MICHIGAN

Shannon Klonowski, Health Officer presented the Annual Report for the Year of 2025

Covered:

- Environmental Health
- Community Health
- Family Health
- School Health
- Dental Health
- Financials
- Grants and Community Support

Discussion

Motion to accept the Health Department of Northwest Michigan 2025 Annual Report made by Commissioner Terry VanAlstine and seconded by Commissioner Jason Helwig

Motion carried as follows: Yes – Unanimous; No – None; Absent – None.

Passed 5 – 0

FY2025 AUDIT PRESENTATION

Bill Tucker IV, CPA presented the Maner Costerisan Audit.

Covered:

- Audit Objective
- Management's Responsibility for the Financial Statement
- Auditor's Responsibility
- Opinions
- Statement of Net Position End of the Year
- Schedule of Changes in County's Net Pension Liability and Related Ratios
- Schedule of Changes in County's Other Pension Liability and Related Ratios
- Governmental Funds Balance Sheet
- Statement of Revenues, Expenditures, and Changes in Fund Balances
- Graphs

Discussion

Claims & Accounts

Motion made by Commissioner Bill Hefferan and seconded by Commissioner Terry VanAlstine to approve Claims and Accounts in the amount of $37,458.60

Motion carried as follows: Yes – Unanimous; No – None; Absent – None.

Passed 5 –0

Chairman's Appointment

Motion made to accept the Chairman's appointment of the Building Official, Frank Hersha, to fill the partial term expiring on December 31, 2028 on the Antrim County Zoning Board of Appeals made by Commissioner Terry VanAlstine seconded by Commissioner Jason Helwig.

Motion carried as follows: Yes – Unanimous; No – None; Absent – None.

Passed 5 – 0

Action Request:

Submitted by George Lasater, Undersheriff

Operation Stonegarden Grant Application

To authorize the Sheriff's Office to apply for a FEMA OPSG (Operation Stonegarden) grant which will fund traffic enforcement overtime on main roads and replace a 1999 marine patrol unit.
Discussion
Motion made by Commissioner Terry VanAlstine seconded by Commissioner Jason Helwig
Motion carried as follows: Yes – Unanimous; No – None; Absent – None.
Passed 5 – 0

Action Request

Submitted by Matthew Adamek, Emergency Coordinator

2026 Hazardous Materials Emergency Preparedness Grand

To accept the Hazardous Materials Emergency Preparedness Grant, authorize the Chair to sign the grant application for the FY 2025-2026 Hazardous Materials Emergency Preparedness Grant Program and authorize the appropriate budget amendments.
Discussion
Motion to approve made by Commissioner Jason Helwig seconded by Commissioner Terry VanAlstine
Motion carried as follows: Yes – Unanimous; No – None; Absent – None.
Passed 5 – 0

Action Request

Submitted by Matthew Wyman, Airport Manager

To authorize the Chair to execute the infrastructure Investments and Jobs Act Agreement (IUA) between Antrim County and the Michigan Department of Transportation, and authorize the appropriate budget amendments
Discussion
Motion made by Commissioner Jason Helwig seconded by Commissioner Terry VanAlstine
Motion carried as follows: Yes – Unanimous; No – None; Absent – None.
Passed 5 – 0

Action Request

Submitted by Heather Belknap, Animal Control Director

To accept the $300 grand award from the Grand Traverse Regional Community foundation to be utilized for animals food and authorize the appropriate budget amendments.
Motion made by Commissioner Jason Helwig seconded by Commissioner Terry VanAlstine
Motion carried as follows: Yes – Unanimous; No – None; Absent – None.
Passed 5 – 0

Action Request

Submitted by Heather Belknap, Animal Control Director

To accept $250 grant from Best Friends, authorize the chair to sign the grant agreement, and authorize the appropriate budget amendments.

Motion made by Commissioner Jason Helwig seconded by Commissioner Terry VanAlstine

Motion carried as follows: Yes – Unanimous; No – None; Absent – None.

Passed 5 – 0

Administration

Submitted by Jeremy Scott, County Administrator

To swap land within Lakes of the North. Exchange property of same value and size with another property owner. No cost to the County. No formal action is needed at this time. No objections.

Elected Officials Report

Sheriff Hoch spoke about the LEAP Program. Torch Fest has started. Stay Safe.

Chairman Report:

Invited to Charlevoix meeting next Wednesday to cover the Flooding.

Various Matters

Commissioner Jarris Rubingh wished everyone a Happy 4th of July

Public Comment

None

Meeting Adjourned: 11:05 a.m.

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CHAIRMAN – WILLIAM HEFFERAN

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CLERK - VICTORIA BISHOP