ANTRIM COUNTY BOARD OF COMMISSIONERS **Thursday August 20th, 2026**

MEETING MINUTES

The Chair William Hefferan called the meeting to order at 6:30 pm

The Pledge of Allegiance to the U.S. flag.

The Chair called Roll Call: Commissioner Terry VanAlstine - Here
Commissioner Ray Scola - Here
Commissioner Jason Helwig- Here
Commissioner Jarris Rubingh - Here
Commissioner Bill Hefferan – Here

Public Comment:

1 Citizen Commented

Approval of the Agenda:

Motion to accept the Agenda made by Commissioner Terry VanAlstine seconded by Commissioner Jarris Rubingh
Motion carried as follows: Yes – Unanimous; No – None; Absent – None
Motion Passed 5 - 0

Approval of the Minutes:

Motion to accept August 6th, 2026 Regular Meeting Minutes as amended by Commissioner Terry VanAlstine seconded by Commissioner Ray Scola.
Motion carried as follows: Yes – Unanimous; No – None; Absent – None
Motion Passed 5 – 0

Committee Reports/Liaison Reports:

Commissioner Ray Scola Project M88 by Colter Creek MDOT did not have the right size Culverts
So this project will begin on August 24th.

Commissioner Jarris Rubingh North Country Mental Health Gave Cash Balance is $20,156,633. There was discussion about a Salary raise for Brian Babbitt, could not come to an amount so will be discussed again at the next meeting.

Commissioner Terry VanAlstine said the Commission on Aging is working on having more work and meeting on a Capital Work Campaign. Working to get a plan in place to be able to go out and raise money for the addition.

Appointments/Annual Reports

86th DISTRICT COURT ANNUAL REPORT

Information Only
Covered:

- Forward by Chief Judge
- Retirements

DRAFT

- Promotions
  - Chief Judge Robert A. Cooney
  - Judge Michael S. Stepka
- Court Administration
  - General Overview
- Staffing Plan
- Magistrates and Activity
- Criminal/Traffic Division
  - Felonies
  - Misdemeanors
  - Civil Infractions
- Civil Division
- Probate Division
- Community Corrections
- Court Recorders
- Collections
- Court Finances

Motion to accept the 86th District Court Annual Report made by Commissioner Jason Helwig and seconded by Commissioner Ray Scola
Motion carried as follows: Yes – Unanimous; No – None; Absent – None.
Passed 5-0

Claims and Accounts

Motion to accept Claims and Accounts in the amount of $107,113.43 by Commissioner Jason Helwig and seconded by Commissioner Ray Scola
Motion carried as follows: Yes – Unanimous; No – None; Absent – None.
Passed 5-0

Antrim County Drain Commissioner & Antrim County Administrator

After Discussion it was suggested to postpone the Resolution for 2 weeks to give Charlevoix the opportunity to name a designated authority. The Chair asked to table until the Sept 3rd, 2026 meeting.
Motion made by Commissioner Bill Hefferan seconded by Commissioner Jarris Rubingh.
Motion carried as follows: Yes – Unanimous; No – None; Absent – None.
Passed 5-0

Action Request

Submitted by Brandon Corbin, Director

To authorize the Chair to execute the Michigan Veterans Affairs Agency FY 27 County Veterans Service Fund Grant Agreement and subsequent amendments for the grant period of October 1, 2026 , to September 30, 2027, and to authorize the appropriate budget amendments.
Motion made by Commissioner Terry VanAlstine seconded by Commissioner Jason Helwig.
Motion carried as follows: Yes – Unanimous; No – None; Absent – None.
Passed 5-0

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Action Request

Submitted by Matthew Wyman, Airport Manager

To authorize the Chair to execute a Contract between Antrim County and the Michigan Department of Transportation (contract #2026-0766) for the installation of a second reel and cabinet, and to authorize the appropriate budget amendments.
Motion made by Commissioner Terry VanAlstine seconded by Commissioner Ray Scola.
Motion carried as follows: Yes – Unanimous; No – None; Absent – None.
Passed 5-0

Action Request

Submitted by Jeremy Scott, Tom Joseph (TLPA)

To authorize the Chair to execute an amendment to the agreements between Antrim County, Torch Lake Protection Alliance, and the United States Geological Survey (agreement #26NKJFA086), at no cost to Antrim County and authorize the appropriate budget amendments.
Motion made by Commissioner Terry VanAlstine seconded by Commissioner Jason Helwig.
Motion carried as follows: Yes – Unanimous; No – None; Absent – None.
Passed 5-0

Action Request

Submitted by Janet Koch, Deputy Administrator

To authorize the Chair to execute the amendment to the Materials Management Planning Grant Agreement between Antrim County and the Michigan Department of Environment, Great Lakes, and Energy (project #25*4238) and authorize the appropriate budget amendments.
Motion made by Commissioner Terry VanAlstine seconded by Commissioner Jason Helwig.
Motion carried as follows: Yes – Unanimous; No – None; Absent – None.
Passed 5-0

Administration Department Memorandum

Submitted by Jeremy Scott, County Administrator

To approve the request from the Bellaire Conservation Club to utilize the Stover Road Parcel (05-10-020-024-00) for a portable universally accessible hunting blind.
Motion made by Commissioner Terry VanAlstine seconded by Commissioner Jason Helwig.
Motion carried as follows: Yes – Unanimous; No – None; Absent – None.
Passed 5-0

County Administrator Report

None

Elected Officials Report

None

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ANTRIM COUNTY BOARD OF COMMISSIONERS **Thursday August 20th, 2026**

Chairman Report:

August 26 @ 6:00 pm having Community Information at Clear Water Township Gym.

Various Matters

None

Public Comment

0 Citizens Spoke

Meeting Adjourned: 7:00 pm

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CHAIRMAN – WILLIAM HEFFERAN

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CLERK - VICTORIA BISHOP

DRAFT