Clearwater Township Regular Board Meeting

Draft Agenda – **October 15th 2026 6:00 PM**

Jim Leffew – Supervisor Michelle Jackson – Treasurer
Jenny Cornea – Clerk David Koss & Bob Underhill – Trustees
Clearwater Community Center 5407 River Street NW Rapid City MI 49676

1. **Call to Order** – silence electronics please.
2. **Pledge of Allegiance** -
3. **Roll Call** – Recognition of Visitors - Sign in.
4. **Disclosure** of any Conflicts of Interest.
5. **Approval of the Agenda**
6. **Public Comment** (3 minutes) Please direct comments to the board.
7. **Guest Reports/**special orders of business.
    A. Sherrif Dave Wagner – Regan Forester – Discussion of Sherrif's contract agreement.
        a. [redacted] noise violations – clear instructions to issue ticket
    B. Truman Biccum – Kalkaska County District 1 Commissioner.
8. **Approval of Minutes**
    A. Regular meeting minutes September 17th
    B. Special meeting minutes September 29th
    C. Special Meeting minutes October 8th
9. **Treasurer's Report** – including comments from Deputy Treasurer if warranted
    A. Written report – Fund Balances and Investment Report.
    B. Plante Moran – BSA conversion issues – update status
10. **Clerk's Report** – including comments from Deputy Clerk if warranted
    A. Check Detail Report
    B. Checks for Approval & Motion to pay the bills
    C. Status Report on IRS and State of Michigan
    E. Report on MERS status (Michigan Employee Retirement System)
    F. Payroll update – ADP status report
11. **Written Reports by Department – brief comments**
    A. **Fire Department** – written report – **Smoke alarm batteries need changing????**
    B. **Planning Commission** – Written Report – next meeting November 2nd (1st Monday)
        a. Need vote to re-appoint Dan Packer to another term of PC Chairman
    C. **Parks & Recreation** – Chairman needed – Reorganization – Bylaws - Budget (2nd Tuesday)
    D. **Maintenance** – Ongoing projects – beginning winter preparations – (Full-time potential)
    E. **Zoning Administrator/Enforcement** – Written Report
        a. Former ZA [redacted]
    F. **Public Safety Committee** – Report – Next meeting October 9th (3rd Monday)
    G. **Road Commission/Committee** – Report (3rd Tuesday)
12. **Supervisor Correspondence**

A. [redacted]

B. Patriot Park attorney services invoice.

C. [redacted]

13. **Old Business**

A. Patriot Park lease dissolvement. September 18th Jury trial completed successfully. Judge has issued an order for Michigan Heritage & Research Foundation to vacate the property.

B. Schedule ongoing work on Policy and Procedures – prioritize

C. Schedule next meeting for board discussion on DRAFT STR Ordinance.

D. North Light Ministries lease agreement.

E. [redacted]

14. **New Business**

A. Request from property owner to remove remaining fence from private property West side of Freedom Park. (Liability Waiver is expiring soon)

B. Request from ZBA for individual email addresses.

15. **Closed Session** if requested

16. **Board Member Closing Comments**

17. **Closing Public Comment** (3 minutes)

18. **Motion to Adjourn,** (**Next meeting Thursday, November 19th at 6:00 PM**)

All Township Meetings are now **6:00 PM** unless posted otherwise.